



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT DEGREE COLLEGE
Name of the head of the Institution	VENKATA TIRUPANYAM BATTU
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08855257061
Mobile no.	9177786215
Registered Email	jkcrjyec.ravulapalem@gmail.com
Alternate Email	iqac.gdcrvpm@gmail.com
Address	D.No.6-152 Beside NH-16 Ravulapalem East Godavari Dist.
City/Town	EAST GODAVARI
State/UT	Andhra Pradesh
Pincode	533238

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr.K.Srinivasa Rao																
Phone no/Alternate Phone no.			08855257061																
Mobile no.			9866456431																
Registered Email			jkrjyec.ravulapalem@gmail.com																
Alternate Email			iqac.gdcrvpm@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://gdcrvpm.ac.in/userfiles/2018-19.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			https://gdcrvpm.ac.in/page.php?id=academic-calendar&type=academics																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>2</td> <td>B</td> <td>2.61</td> <td>2014</td> <td>21-Feb-2014</td> <td>20-Feb-2019</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.61	2014	21-Feb-2014	20-Feb-2019
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	B	2.61	2014	21-Feb-2014	20-Feb-2019														
6. Date of Establishment of IQAC			01-Jun-2006																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td>Yoga Training</td> <td>17-Aug-2019</td> <td>154</td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Yoga Training	17-Aug-2019	154					
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Yoga Training	17-Aug-2019	154																	

	5	
Blood Donation Camp	05-Aug-2019 3	40
Anti Ragging Awareness	31-Jul-2019 2	85
Anti Human Trafficking Awareness Programme	31-Jul-2019 2	85
Gender Sensitization Programme	10-Dec-2019 6	147
Book Exhibition	18-Nov-2019 6	108
Exhibition on Freedom Struggle	25-Jan-2020 6	112
Cultural and Literary Competitions	23-Jan-2020 3	52
Invited talk	01-Feb-2020 2	96
Feedback on teacher quality	12-Feb-2020 4	400
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government Degree College	Salaries	State Government	2019 1	25783946
Government Degree College	Scholarship	State Government	2019 1	306000
Government Degree College	OOE	State Government	2019 1	126901
Government Degree College	Donations	Philanthropists	2019 1	306657
Government Degree College	Donations	CPDC	2020 1	161766
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1.Two exhibitions by the departments of Computer Applications and Library Sciences 2. Workshop by the women empowerment cell 3. Gandhi Darshan 4. National level seminar on the transforming scenario of Indian Banking in retrospect and prospect 5. National Level seminar on FONAREM Forays of Nano Technology Research into multidisciplines	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
to conduct field trips & study tours	ten departments conducted field trips and study tours
to promote research	established research laboratory titled CERNA Centre for Research and Advanced Materials , two national level events were conducted
to conduct certificate courses	four certificate courses were conducted
to raise the percentage of ict usage of teachers to sixty percentage	percentage of ict usage was raised to more than sixty percent
to conduct gender sensitization programmes	several gender sensitization programmes were conducted
to conduct several extension programmes	several extension programmes were organized
to organize exhibitions	several exhibitions were organized
to prepare e-content	e-content was prepared
to take feedback from stakeholders	feedback was taken from the stakeholders and analyzed
to encourage teachers to do ARPIT courses	two lecturers completed ARPIT Refresher Courses
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC Committee	03-Dec-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	12-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Student attendance module: The aadhar based attendance of the student is registered and tracked through biometric devices incorporated with facial recognition. This system entails not only time keeping and attendance tracking but also used for granting scholarships to the eligible students from the government. In addition to that, it also facilitates in monitoring the regularity and disciplinary aspect of the students and helps the administration take necessary steps in counselling them. Staff attendance module: The attendance of the staff is also managed through facial recognition/finger print authentication on biometric devices helping the institution and authorities concerned to track the attendance of the staff. Jnanabhoomi module is used for granting and disbursing Scholarships to students electronically. CFMS Module, provided by the Government of Andhra Pradesh, facilitates the budget planning and disbursement of salaries to the employees working in the institution</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institute being an affiliated college to Adikavi Nannaya University,

Rajamahendravaram, delivers the curriculum designed by the Andhra Pradesh State Council of Higher Education and prescribed by the affiliating university. The institution follows the Semester System under CBCS structure. At the beginning of every academic year, various departments conduct Departmental Meetings and distribute the courses to be taught for each programme among the faculty members of the respective departments. Sensitization programmes on effective content delivery are conducted at the beginning of the semester. The faculty members prepare Semester-wise Curricular Plans incorporating curricular, co-curricular and extracurricular activities to be carried out for the semester.

Pedagogical Plans are also prepared by every faculty member for timely curriculum delivery. Programme Outcomes, Programme Specific Outcomes and Course Outcomes are designed and circulated among the student community to ensure outcome-based education. Curriculum Plans, POs, PSOs are displayed in the respective classrooms to motivate the students constantly towards the achievement of the expected outcomes. The Academic Cell of the college prepares timetable and circulates it among the students and the faculty members for planned and timely content delivery. The institutional calendar is prepared by incorporating various curricular, co-curricular and extra-curricular activities as stipulated in the University calendar, IQAC calendar and also CCE Calendar.

Programme wise coordinators monitor the work adjustment and see that the classes are conducted smoothly. ICT tools like PowerPoint Presentation, e-content and video lessons are being prepared for quality instruction. The principal monitors the delivery of the teaching-learning business by reviewing the coverage of the syllabus and ensures that the whole syllabus is covered by acquiring syllabus completion certificate by faculty members at the end of the semester. Teaching synopsis is prepared for subjects based on the availability of periods for theory as well as practicals. ICT based teaching and preparation of LMS is reviewed periodically by the IQAC as per the logbook and website of the college. The faculty members transact the prescribed curricula as per the teaching notes, semester curricular plan and timetable and record the same in their diaries which is reviewed by the principal by the 5th of every month. ICT based evaluation techniques, Assignments and class tests are used to assess the assimilation of the content by the students. The IQAC periodically assesses the quality of teaching of each faculty by conducting student satisfactory survey and by analyzing the feedback received from the students. Basing on the feedback, necessary steps are taken for the betterment of the curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally-ERP	Nil	10/02/2020	2	Employability	Accounting
Photoshop	Nil	10/02/2020	2	Entrepreneurship and employability	Photo Editing Printing
Spoken English	Nil	16/12/2019	2	Employability	Communication Skills
House Wiring	Nil	16/02/2020	2	Employability	Electrical Wiring Skills
Life Skills	Nil	03/02/2020	2	Employability	Life Skills
Constitution	Nil	03/02/2020	2	Employability	Constitution

1.2 – Academic Flexibility**1.2.1 – New programmes/courses introduced during the academic year**

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HEP	10/06/2020
BCom	General	10/06/2020
BCom	Computer Applications	10/06/2020
BSc	MPC	10/06/2020
BSc	MP Computer Science	10/06/2020
BSc	BZC	10/06/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	250	0

1.3 – Curriculum Enrichment**1.3.1 – Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
HVPE	01/07/2019	164
Analytical Skills	21/06/2019	108
Communication and Soft Skills	17/06/2019	108
Leadership Skills	01/08/2019	108
Entrepreneurship Skills	01/08/2019	108
Environmental Studies	01/08/2019	164
ICT	17/12/2019	372
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Banking	34
BCom	Tally with GST Applications	15
BA	Agricultural Economics	10
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback form, covering all the aspects of the institution, is prepared and reviewed by the IQAC. It is made available to all the stakeholders by placing it in our college website. The responses are collected online and offline every semester. The feedback collected from students, alumni, parents, employers and experts is analysed by the IQAC. The suggestions given in the feedback are discussed in the Staff Council, CPDC and IQAC meetings. Action on the suggestions given will be initiated by the departments concerned. During 2019-20 it was suggested in the feedback forms to upgrade the college into a PG College and also to introduce several new courses in the college. Accordingly, the college sent proposals to the university for granting of PG and New UG courses. Three PG Courses namely M.A(Political Science), M.Sc(IoT) and M.Com courses are sanctioned to the college and they will commence from the academic year 2020-21. Feedback form is placed in the website It was also suggested to enhance the infrastructural facilities in the college. In compliance with that, we have procured 3 LCD Projectors for enhancing the existing traditional classroom setup to e-classrooms. Classroom Communication System was installed for effective communication with the students and also to use it for learning purpose to optimal level. Cubicles are arranged in the office for smooth work flow.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Chemistry, Botany & Zoology	40	22	21
BSc	Mathematics, Physics & Computer Science	30	31	31
BSc	Mathematics, Physics & Chemistry	40	31	31
BCom	Computer Applications	30	30	21
BCom	General	60	38	38
BA	History, Economics & Political	60	58	58

2.2 – Catering to Student Diversity**2.2.1 – Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	444	0	21	0	0

2.3 – Teaching - Learning Process**2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
19	12	4	3	1	2

[View File of ICT Tools and resources](#)[View File of E-resources and techniques used](#)**2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)**

The institution adopts an effective mentoring system for guiding the students towards all round development. Each class is placed under the in-charge of a lecturer. The lecturer concerned, along with the subject teachers, track the academic progress of the students and initiate action accordingly. The learning levels of the students are monitored and they are counselled. Bridge courses and remedial classes are conducted to fill the learning gaps. Certificate courses, Extra-curricular activities, Guidance for higher education etc., are taken up for the overall development of the students. Programme Coordinators are allotted for each programme viz., B.Com., B.Sc., and BA. Each Programme Coordinator will in turn see monitor the progress of the students of their programme. Effective Classroom Management is ensured through the allotment of programme coordinator for each programme. The proctors of the respective classes maintain the bio-data of their students and guide them in all aspects. The institution maintains a healthy mentor mentee relationship. The proctors coach the students on competitive exams through Centre for Capacity Building. Parent teacher meetings are arranged both at the college level and also at the personal level to help the parents be well informed about the academics of their wards and also to inform them about the measures to be taken/taken to improve the performance of the students. Their valuable feedback on teacher performance is also taken.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
444	17	1 : 26

2.4 – Teacher Profile and Quality**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	17	2	19	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from
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	state level, national level, international level		Government or recognized bodies
2020	nil	Nill	nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	6201	4	19/03/2020	15/12/2020
BSc	7101	4	19/03/2020	15/12/2020
BSc	7102	4	19/03/2020	15/12/2020
BSc	7110	4	19/03/2020	15/12/2020
BCom	8100	4	19/03/2020	15/12/2020
BCom	8200	4	19/03/2020	15/12/2020

[View Uploaded File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the norms given by the affiliating university, 25 marks are allotted for internal assessment and the remaining 75 marks for University Examinations. The institution uses a wide range of evaluation techniques to monitor the progress of the students. Class tests and exams are conducted by the subject teachers after the completion of every topic. Online gaming tools like plickers and kahoot are used to make evaluation enjoyable to students. Oral evaluation techniques like role play and group discussions are used to gauge the skills of the students. Lab work and computer based assignments are also given to evaluate the level of experiential learning gained by the students. Essay-writing competitions and quizzes are held on all important occasions to promote competitive spirit among students. Home assignments are given daily to ensure self learning among students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar given by the university is followed. Conduct of internal and external examinations will be in consonance with the university calendar. Institutional Calendar is prepared for the conduct of various activities in the college after collecting the information of departmental activities from the respective departments. The departments concerned will plan their curricular, co-curricular and extra curricular activities in accordance with the university calendar and also the calendar given by Commissionerate of Collegiate Education. The activities planned will be executed subject to the circumstances and also be recorded in departmental activity register by the respective departments and in college activity register at the institutional level.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gdcrvpm.ac.in/admin/uploads/news/1746All%20Departments%20of%20Course%20Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
6201	BA	History, Economics, Politics	35	25	71.43
8100	BCom	General	31	23	74.19
8200	BCom	Computer Applications	16	14	87.50
7101	BSc	Mathematics, Physics & Chemistry	19	7	36.84
7102	BSc	Mathematics, Physics & Computer Science	11	5	45.45
7110	BSc	Chemistry, Botany & Zoology	23	21	91.30
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gdcrvpm.ac.in/page.php?id=sss&type=naac>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Seminar on The Transforming Scenario of Indian Banking in Retrospect and Prospect	Commerce	27/02/2019
National Conference on FONAREM - Forays of Nano-Technology Research into	Physics Chemistry	03/03/2020

multi-disciplines

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
View Uploaded File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NA	0	0
International	NA	0	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2020	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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0	0	0	2020	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	41	0	4
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Health Camp	WEC and Gouthami Nethralaya	14	234
Exhibition on Digital Literacy	Computer Applications and GJC	5	426
Sensitization Programme on Gender	PARA and Women Empowerment cell	3	155
Yoga Training	Vivekananda Yoga Training Institute	5	154
Blood Donation Camp	RRC and NSS	3	40
Invited Talk on Women Issues	WEC	8	85
Ant-Human Trafficking Awareness Programme	WEC	11	85
Yoga Day	NSS	11	232
Clean and Green	NSS	10	125
Plantation	NSS	14	20
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Gender Sensitization	Award	PARA	10
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities

WEC	PARA	Rally	3	45
NSS	Collectorate	Training	1	5
NSS/Redcross	Red Ribbon Club	Rally	12	110
NSS	NSS	Swachh Bharath	13	81
NSS	NSS	Swachh Bharath	12	93
NSS	NSS	Swachh Bharath	10	86
Red Cross	Red Cross	Blood Donation	17	15
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Practical Training in Organic, Inorganic and Physical Chemistry	Students of B.Sc(MPC) and B.Sc(CBZ)	GDC, Alamuru	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	Lab Sharing with GDC, Alamuru	GDC, Alamuru	11/06/2019	31/03/2020	10
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Victory Bazars, Ravulapalem	24/01/2020	Internship on Retailing	31
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.29	1.29

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul Software	Fully	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10267	969584	121	26787	10388	996371
Reference Books	3711	322529	0	0	3711	322529
Journals	48	38370	0	0	48	38370
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.K.Srinivasa Rao	Financial Accounting	CCE LMS	01/03/2020
Dr.K.Srinivasa Rao	Corporate Accounting	CCE LMS	01/03/2020
Dr.K.Srinivasa Rao	GST Fundamentals	College LMS	15/03/2020
Dr.K.Srinivasa Rao	Corporate Accounting	College LMS	15/03/2020
Dr.K.Srinivasa Rao	Financial Accounting	College LMS	15/03/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin	60	2	2	2	0	1	12	100	0

g									
Added	0	0	0	0	0	0	0	0	0
Total	60	2	2	2	0	1	12	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	1.29	1.29

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Government Degree College, Ravulapalem follows the established procedures for maintaining and utilizing the physical, academic and support facilities for the optimal benefit of the students. The institution follows standard operating procedures for their maintenance. The use of academic facilities like digital classrooms and library is monitored by maintaining log books to ensure responsibility and accountability. Academic Facilities The institution has well prepared academic policy document with the aim to outline the College approach to the provisions of academic programs and the student cohorts for which they have been developed. The infrastructure which includes buildings, virtual classrooms, digital equipment, furniture, fixtures and fittings are maintained by a committee headed by the convenor. The Periodical Maintenance of facilities is taken up with the government allotted budget by following the stipulated norms. Laboratories are maintained by the Lecturers-in-charge of the respective departments. The requirements are procured as per the procedures and the procedural authenticity is monitored by the Purchase Committee. Annual Stock Verification is done every year by the committees constituted for the purpose. The library is managed and maintained by the Librarian. The library is dusted and fumigated regularly. The reading room facility available is periodically monitored by the librarian. The stock entries are verified by 31st of March every year. Minor repairs/major repairs are undertaken as per the requirement. Gymnasium is maintained by the Physical Director. The class representatives of the respective classes and also the class proctors are made responsible for the maintenance of classrooms. The night watchman guards the college at nights. Cleanliness and discipline are considered collective responsibility of all. Activities like plantation and swachbharath are conducted to ensure a healthy and hygienic environment. Computers and IT infrastructure: Furniture, water works, electrical, plumbing work are carried out by the constitution of committees.

<https://gdcrcvpm.ac.in/page.php?id=sops&type=naac>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Jagananna Vidya Deevena	306	306000
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	01/08/2019	444	Departments concerned
Bridge courses	15/07/2019	164	Departments Concerned
Remedial coaching	01/09/2019	444	Departments concerned
Soft skill development	01/07/2019	268	Department of English
Yoga	17/08/2019	55	Vivekananda Yoga Samithi
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Career Guidance	50	310	2	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
5	51	6	nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	8	B.Sc	Sciences	AU/ANUR	PG
2020	3	BA	Arts	AU/ANUR	PG
2020	6	B.Com	Commerce	AU/ANUR	PG
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Essay Writing	College	31
Swachh Pakwada	College	20
Just-a-Minute	College	15
Quiz	College	50
Dance	College	10
Singing	College	10
Rangoli	College	25
Mehendi	College	15
Cultural Competitions on the occasion of Independence Day	College	25
Sports for Independence Day	College	45
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Bronze Medal in National level Inte	National	1	Nill	5124	B.Vijaya Naga Lakshmi

	r-University Kick-Boxing Competition					
2019	Second Place in Kabaddi	National	1	Nill	5279	N.Anil Kumar
2020	University Selection	National	1	Nill	5254	A.Bhavani Shankar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution involves the students in various academic, administrative bodies and committees of the institution to promote the spirit of leadership among the students. Each class is headed by a Class Representative. The meritorious and active student in the class is selected as CR by the students themselves. All the CRs of the college communicate through Whatsapp group. They play a key role in organizing various activities in the college like Swachbharath, Clean Green, Celebrations including independence day, Republic Day, Annual Day etc. They organize student related events like freshers parties and farewell parties. They also participate in the meetings of various committees and thus are involved in decision making. They actively participate in community based activities like blood donation camp. They are involved as members in IQAC Committee and also they are the members of Departmental Internal Quality Monitoring Committee. As members of student forum, they organize college level activities like debates, group discussions, invited talks etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

136

5.4.3 – Alumni contribution during the year (in Rupees) :

26000

5.4.4 – Meetings/activities organized by Alumni Association :

GDC, Ravulapalem has strong alumni comprising 136 members. They are from different fields and they stay connected to the college through whatsapp group. Two meetings were held in the year 2019-20. The association was active even in the pandemic period through whatsapp group. The developmental activities to be taken up in the college are discussed periodically. They have assured their support for development of infrastructure including landscaping and other physical facilities. They have contributed an amount of Rs.26,000/- towards developmental activities.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

The institution lays emphasis on decentralization and participative management. Decentralization. The College administration is so structured as to delegate authority and operational freedom to various functionaries in academic, administrative and financial matters. Decentralization helps in successful completion of tasks by sharing the responsibilities as per the abilities of the individuals. Staff Council, IQAC, Academic Cell, Purchase Committee, CPDC, Accumulated Special Fee Committee, Restructured Special Fee Committee are the major committees which play a vital role in decision making. Students are involved in all these committees to train them in governance, leadership and management and also to ensure transparency in administration. Further down, there are various committees from college level to department level for attending to various matters like making policies, moving proposals and executing tasks. All the faculty participate in committees. Students and non-teaching staff are made members of all financial and administration related committees. Decisions are made based on feedback and deliberations. Departments are given autonomy to plan their activities. Records and registers are maintained at all levels. All the decisions are taken approval after deliberation and discussions in the staff council. Approvals are given by Staff Council consisting of heads of departments and committees/cells. Committees like Disciplinary Committee, Anti-ragging Committee, Women Empowerment Cell, Grievance Redressal cell and Internal Complaints Cell monitor the day-to-day maintenance of the college. The Principal constitutes committees/cells with well-defined responsibilities taking due approval of Staff Council. The Academic Cell monitors academics and related activities. Examination Cell deals with exam related matters. The Internal Quality Assurance Cell promotes and monitors the quality of the institution. It also supervises data maintenance, submission of AQAR, Internal Audit and preparation for accreditation. Women Empowerment Cell and Internal Complaints Cell ensure the safety and security of girl students in the college. The WEC organizes various programmes on gender sensitization and also programmes on self-defence, health and hygiene. Purchase Committee plays a proactive role in overall academic and administrative activities. Skills /JKC Committee Train students in employable and other life skills. It organises job drives and also provides opportunities for placement and vertical progression of the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Industrialists are made members of the College Planning and Development Council of the institution for their valuable contribution in the strategic development of the college.
Curriculum Development	The college, being an affiliated college, follows the curriculum prescribed by the affiliating University i.e., Adikavi Nannaya University, Rajamahendravaram. However, in order to cater to the employability skill needs of the students, Add on Courses and Certificate Courses are offered based on the interests of the

students. Proposals for the start of Market Oriented Courses, B.Voc courses PG courses were sent to the authorities concerned as per the feedback received from the stakeholders. Bridge courses are offered by the departments so as to bridge the gap and also to ensure better learning experiences for students who come from vocational streams of Intermediate Education.

Teaching and Learning

Emphasis is laid more on student-centred learning. Participatory and experiential learning strategies are given more importance. All the departments provide the students first-hand -learning experience by taking them to field visits and study tours. Students are trained in employability skills especially communication skills, digital literacy and analytical skills to help them have an edge in the job market. They are also given coaching for PG Entrance tests. The Centre for Capacity Building of the college works jointly with the JKC to guide students towards horizontal and vertical progression.

Research and Development

Teaching Learning strategies like student study projects and observation are followed to promote research aptitude among students. Workshops, Seminars, and Conferences are organized to keep the students abreast of the latest developments. The College library offers the students access to various learning resources including textbooks, reference books, journals, magazines, e-books, e-newspapers e-magazines. The college has established CERNA Lab to foster research culture in the college. The well-equipped laboratories in the college give the students ample exposure to experiential learning.

Library, ICT and Physical Infrastructure / Instrumentation

The fully automated library of the college equips the students with plenty of digital learning resources. The existing three digital classrooms with wifi facility and also the smart classroom are utilized optimally by all the faculty for ict enabled teaching. Four additional laboratories are being constructed under RUSA.

Human Resource Management

The college was sanctioned 21 teaching posts and 6 non-teaching posts. The teaching posts are filled by

Andhra Pradesh Public Service Commission strictly adhering to the norms stipulated by the University Grants Commission and Andhra Pradesh State Government. Non-teaching staff are recruited and posted by the State Government. All the service related matters of the teaching and non-teaching staff are in adherence to Government Policies. Performance appraisal is made through implementation of structured formats and submitting to higher levels in State Educational organogram. The college tries to maintain optimum student teacher ratio by taking full-time faculty following the guidelines of the Commissionerate of Collegiate Education. The full-time faculty are trained by the IQAC in pedagogical strategies. All the teachers attend FDPs to enhance their teaching skills.

Admission of Students

Admissions are conducted through online mode as per the rules of the State Government, Commissionerate of Collegiate Education and Affiliating University. Admission Committee is constituted to monitor the process effectively and also to see that transparency is ensured at every stage of the process. Admission campaigning is conducted from the month of November. Teachers are divided into teams and are allotted a village for campaigning. The nearby feeder colleges are approached well in advance and their students are motivated to join in the college. Pamphlets with relevant information are also distributed to the students of Junior Colleges. Publicity is given through newspapers, social and electronic media. Hoardings and banners are fixed conspicuously at busy areas to catch the attention of the people.

Examination and Evaluation

The college follows the examination pattern formulated by the affiliating university i.e., Adikavi Nannaya University, Rajamahendravaram. 75 marks are allotted for external evaluation and 25 marks are given for internal evaluation. ICT enabled evaluation techniques like google forms, kahoot and plickers are employed to evaluate topic-wise performance of the students with an intention to make evaluation and testing enjoyable for them. Moreover, the skills of students are

also gauged through Seminars, Quizzes, Debates and other evaluation tools. Transparency in evaluation is ensured through providing the corrected scripts of internal examinations to the students and by letting them know their gaps in learning.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college makes use of ICT in its planning and development. The college has a dynamic website and it is the main interface between the college and its stakeholders. Other tools like Whatsapp, Google tools, Digital Classrom Equipment, Bio-metric System, Integrated Attendance Management System, Centralized Funds Management System are used to ensure proper planning.
Administration	e-office facility provided by the Government of Andhra Pradesh is used.
Finance and Accounts	Finance and Accounts are managed through Centralized Funds Management System(CFMS) and HCM
Student Admission and Support	Online Admissions as per the norms of State Government, Commissioner of Collegiate Education and Affiliating University

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	nil	nil	nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	workshop on cbcs and pedagogy	Office Procedures	11/09/2019	11/09/2019	25	5

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Course	2	11/03/2020	31/03/2020	6
Online Refresher Course	2	01/12/2019	31/03/2020	1

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	5	0	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
APGLI, Group Insurance, EHS	APGLI, Group Insurance, EHS, Festival Advance	Scholarships, Jagananna Vidya Deevena, Fees Reimbursement

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college being a government institution, the Accountant General, Andhra Pradesh is the external auditor. The internal audits will be done by the Commissionerate of Collegiate Education or the Regional Joint Director of Collegiate Education. Utilization of funds received from funding agencies like UGC RUSA will be audited by the Chartered Accountant hired by the institution. The respective bodies shall perform the audit for the funds utilised upon the receipt of the audited utilization certificates, Income and Expenditure statements and bills. The internal verification will be done by the committees constituted for the purpose.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Philanthropists	468423	College Development

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6.4.3 – Total corpus fund generated

468423

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	Yes	RJDCE	Yes	IQAC
Administrative	Yes	AG Office	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher Meetings are organized periodically both at the departmental and college level to monitor the progress of students and counsel them. 2. Parents are active participants of committees of the college like CPDC and IQAC and thus they are involved in the decision making of the college 3. Suggestions are taken from them on feedback, in the form of feedback on curriculum, teaching, administration and other aspects

6.5.3 – Development programmes for support staff (at least three)

1. Digital Literacy Orientation 2. Deputation of staff for training programmes organized by the state government

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Organization of a Seminar and a Conference 2. Enhancement of Infrastructural Facilities 3. Proposals for the introduction of new UG PG courses 4.Capacity Building Initiatives for teachers and students

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Gandhi Darshan	28/01/2020	30/01/2020	01/03/2020	520
2019	Exhibition	29/11/2019	02/12/2020	02/12/2020	426
2020	National Seminar	14/02/2020	27/02/2020	27/02/2020	152
2020	National Conference	25/02/2020	03/03/2020	04/03/2020	176
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Counselling programme	27/07/2019	27/07/2019	78	0
Invited talk on women rights	31/07/2019	31/07/2019	50	35

Sensitization on Women Education	12/09/2019	12/09/2019	10	0
Workshop on women issues	10/12/2019	11/12/2019	105	50
Self Defense Coaching	19/12/2019	31/01/2020	37	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
60

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	Yes	5
Scribes for examination	Yes	5
Rest Rooms	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	8	2	15/06/2019	1	Swachh arath	Cleanliness and hygiene, Plantation	920
2019	1	1	01/12/2019	1	AIDS Rally	Awareness on AIDS	216
2020	1	1	20/01/2020	1	Swachh Pakwada	Sanitation and Health	42

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	01/07/2019	Academic Calendar of the College depicts various academic events, days observed, different programmes of various

departments monthwise. It gives overall picture of the yearly activities conducted in the campus. It helps to conduct the programmes in a planned and methodical way for the benefit of the students. Academic Calendar gives the entire picture of the College activities with administrative details.

Handbook

10/06/2019

Handbook is supplied to the students at the beginning of the academic year. Information provided includes syllabus, academic calendar, code of conduct, examination pattern and other relevant academic information.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Fund Raising for Donations to Physically Handicapped people of PARA NGO	25/11/2019	06/12/2019	109
Visit to PARA NGO Home	10/12/2019	10/12/2019	15
Potti Sreeramulu Jayanthi	15/12/2019	15/12/2019	75
Exhibition on important events in Freedom Struggle	25/01/2020	25/01/2020	173
Voters Day	25/01/2020	25/01/2020	375
Mathrubhasha Dinotsavam	20/02/2020	21/02/2020	89
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation Programmes Plastic Free Zones Solar Energy Tapping No Vehicle Day
Rain Water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice : Participatory and Experiential Learning Objectives of the practice 1.To make teaching-learning transaction more student centric and need based. 2.To lay emphasis on activity based teaching to promote active

participation of students in teaching-learning process 3.To redefine the role of the teacher as facilitator and supporter instead of being a mere supplier of knowledge. 4.To foster the culture of self-learning among students 5.To give more importance to participatory and experiential learning 6.To implement ICT based pedagogical tools to strengthen students' knowledge base and to impart employability skills 7.To promote ICT use by students in delivering class seminars, student lectures and student made LMS 8.To mold the student into an all round personality Context At the entry level, the students are more oriented towards Teacher Centric learning methods with more inclination on passing the examinations instead of focussing on concept based learning. If they follow the same, they may not be fit to be a prospective employee in the job market. Student participation and student gaining first-hand-experience are the need of the hour. Moreover, there is a radical shift in the pedagogy from teacher centric teaching learning methods to student centric teaching learning methods. The Practice: Field Trips:All the departments organize field trips in accordance with the syllabus prescribed by the university in order to offer the students first-hand learning experience of the topic. The learning outcomes are gauged by the feedback given by the students and also by assigning them Project Work based on the field trip experience. Class Seminars:All the departments assign topics for seminars to students. They chose the topic of their interest and present them. Class seminars are held as individual and group activity. ICT based quizzes are conducted by the departments using ict tools like kahoot and google forms. Debates and Group Discussions are held on cross-cutting issues like gender inequalities, environment consciousness, drug abuse, human trafficking etc. News Papers as Learning Resources: Students read news and several informative articles/editorials from newspapers daily and keep themselves abreast of the happenings around the world. Collaborative Learning: Students gather open air in the pollution free environment amidst green surroundings to read textbooks and discuss the concepts among themselves, raise questions, get their doubts clarified among themselves under the guidance of the teaching faculty concerned. LMS preparation by students: Students prepare LMS on the topics of their interest and upload them in the college LMS/You tube channel. Efforts are being made to involve more students in this practice. Role-plays: The Language Departments employ the techniques of role-plays to enhance the communication skills of the students and the role plays are also used as evaluative technique to assess the skills of the students. Puzzle Solving: Puzzle solving and problem solving techniques are employed to train the students in problem-solving skills. Practical Experience:The well equipped laboratories enable the students to gain practical experience and also promote research attitude. Evidence of Success: The participative and experiential pedagogy made learning a pleasurable activity to the students. It increased their confidence levels and problem solving abilities. The use of ict in the pedagogy made them active users of ict and thus gave them a chance to hone their computer skills. Teachers underwent faculty development programmes in ict enabled teaching and almost all of them use ict tools effectively. The existing three digital classrooms are used optimally by teachers. Many of them have prepared e-content. The student centric activities enhanced the communicative abilities of the students, fostered their digital literacy, brought out the leadership in them, and also encouraged team work and group activity. Student sensitivity to societal concerns is seen through their active participation in community based activities. Problems Encountered: The rural background of the students and their focus on passive traditional learning techniques obstruct their adaptability to the participative and experiential learning techniques.The existing number of computers, digital classrooms(3 in number), Virtual Classroom are also not sufficient to cater to the needs of the students. The college needs a well equipped media centre for the preparation of LMS in the college itself. Resources Required: More number of computers is required and also more e-classrooms and digital classrooms are required. Title

of the Practice: Prakruthi Hitha Objectives of the Practice To promote environmental consciousness To foster environmental sustainability To strengthen and propagate eco-friendly practices To create awareness on biodiversity and its sustenance To celebrate all the days of environmental importance in a befitting manner To engage community in environmental consciousness programmes To create a pollution free atmosphere and promote the practice of energy conservation To promote cleanliness and health consciousness

Context The current global environmental crisis needs an active participation of all to sustain life on the planet earth. The increased levels of anthropogenic pollution has driven the global community to reduce environmental degradation through practising environmental sustainability through eco-friendly initiatives such as reduction of greenhouse gasses, afforestation initiatives, energy conservation, waste management and water conservation. In this scenario the college has embarked upon improving the environmental consciousness among the stakeholders thereby contributing to the environmental and its sustainability. The Practice: The college conceptualizes, plans and implements various eco-friendly practices through eco club and departments. The flagship programmes of Government such as Swachbharath, Swach Pakwada, Vanam Manam, Reduction of plastic usage, awareness programmes on pollution, need for renewable energy resources, electrical energy conservation etc are conducted. Green initiatives such as Green Audit is conducted to understand the amount of reduction in carbon foot print. In order to conserve electrical energy, awareness programmes are conducted among students and staff members about switching off devices when not in use and maintenance of electrical and faulty electrical gadgets. Awareness programmes are conducted on avoiding leakages of pipes and economic use of water resources. Maintenance of the electrical and water works is carried out through entering into Annual Maintenance Contract with electricians and plumber. Soak Pit is constructed for harvesting rain water. Waste water generated through handwashing, toilets etc is directed to another soak pit as a measure of managing waste water. Days of environmental importance like Earth Day, Environment Day, Water Day, Forest Day, Ozone Day are celebrated to foster environmental friendly practices. In addition to these days the institution observes Plastic Free Day, Khadi Day, No Vehicle Day to promote pollution free environment. The greenery of the college is maintained periodically through swachbharath and clean and green programmes. Evidence of Success The electrical energy worth Rs.24,000/- was conserved through the installation of a 10 kv solar power system. The frequent maintenance of electrical equipment and leaking water pipes resulted in the conservation of water and electrical energy. The plastic free zones in the college restrict/prohibit the use of plastic in the college premises. The plantation of trees in the college elevated the ambiance of the college and made it pollution-free. The students of the college visited nearby schools and colleges to promote environment friendly practices. They participated in rallies conducted on avoiding plastic usage. They visit the adopted villages and organize activities like Swachbharath, ODF and Swach Pakwada. Students participate actively in the essay writing, elocution and poster presentation competitions conducted to instill environmental consciousness among them. Problems encountered: The meagre financial resources hinder the college from taking up major projects Resources Required The college needs more financial resources to take up more environmental friendly projects.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gdcrvpm.ac.in/page.php?id=institutional-best-practices&type=naac>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has carved out a niche for itself in empowering women students through a slew of focussed activities in social, economic, technical, legal, health and hygiene spheres through "STREE HITHA" - a specially designed platform by the Women Empowerment Cell of the college. Stree hitha broadly means women welfare. The women students of this college, who constitute about half of the student strength, are mainly first generation learners hailing from academically, socially and economically disadvantaged sections of nearby rural areas with little awareness about education and its importance in amelioration of lives. Stree Hitha embarked on moulding the women students who enter its portals into powerful tools of social change by making the women students knowledgeable, strong, confident, courageous. They are also made aware of their rights and privileges. This mission is achieved in close coordination with NGOs and various Government Organizations. The WEC plays a major role in Gender Sensitization Programmes at college level and community level as well. It organizes community outreach programmes in association with the NGO People's Action for Rural Awakening (PARA), Ravulapalem. Counselling session is organized for the new entrants at the beginning of the academic year orienting them towards academic excellence. Workshops and Invited talks on women issues, women rights and on acts against domestic violence are arranged frequently to instill confidence and courage among women students. Community Based Health Camps with special focus on women health are organized. Guest lectures by qualified and experienced doctors are organized by WEC on gynec health and hygiene. Motivation Lectures by women officers occupying higher positions at Group-I and Group-II Level are arranged to inspire women students towards securing higher positions in their lives. The women students of the college, under the guidance of Women Empowerment Cell, conduct and participate in awareness programmes like Save Girl Child, Beti Padavo, Baalika Kadu Bharam Bharathiki Haram etc. They participate actively in rallies organized by NGOs on women issues. The women students of the college are given training in Self Defence by qualified trainers. Days of importance like Girl Child's Day, Savithri Bai Phule's Birthday and International Women's Day are celebrated in a befitting manner. The college deploys all its machinery towards the overall development of the women students including encouragement of students to participate in sports and games, yoga etc. The outcome is evident in their success in sports games, academics and extra-curricular activities. One of the women students, B.Vijaya Naga Lakshmi of III B.Sc(CBZ), bagged Bronze Medal in National Level Inter University Kick-Boxing Competitions held in Andhra University, Visakhapatnam. Most of the time they are the toppers of their respective classes. Added to the above, the women students are given more access to the available resources and the class mentors of the classes concerned focus more on the development of innate capabilities of the girl students. They are also trained in necessary employable skills, communication, analytical and technical skills through institutional training and placement centre.

Provide the weblink of the institution

<https://gdcrvpm.ac.in/page.php?id=institutional-distinctiveness&type=naac>

8.Future Plans of Actions for Next Academic Year

Organizing Seminars/Conferences/Workshops Training for faculty in pedagogical skills Organizing Capacity building programmes for students and teachers Enhancing student participation in moocs courses Introduction of New Market Oriented Programmes Introduction of B.Voc Programmes Upgradation of college into PG college by starting PG Programmes Promoting participative and experiential learning Increasing the number of Certificate and Add-on Courses Steps to expedite the completion of new laboratories being constructed under RUSA Mobilizing funds for infrastructure development Promoting Research and

Development Activities through CERN Securing more mouse and linkages Upgradation of 3 classrooms into e-classrooms Procuring more number of computers for students Fostering competitive exam spirit among students through Centre for Capacity Building JKC To conduct one or two placement drives To focus on internships Conduct of awareness programmes through NSS, Red Ribbon Club, Women Empowerment Cell, Red Cross, Eco Club and Consumer Club Enhancement of hands-on-experience by organizing workshops and training programmes Observance of various days - International Yoga Day, World Environment Day, Population Day, Alluri Seetharama Raju Birthday, Independence Day, National Girl Child's Day, International Literacy Day, Ozone Day, NSS Day, Gandhi Lal Bahadur Shastri Jayanthi, National Integration Day, Dr. APJ Abdul Kalam's birthday, National Education Day, National Library week, Constitution Day, World AIDS Day, Human Rights Day, Mathematics Day, National Consumers Day, National Youth Day, National Voters Day, World Tourism Day, Republic Day, Science Week, Mathrubhasha Dinostavam and Annual Day Organization of Field Trips and Study Tours Organization of exhibitions Student Exchange Programme between colleges Implementation of Community Extension programmes like Swacha Bharat, Swacha Pakwada, Health camps, Blood donation camp, Red Cross activities, Swatchtha Seva, Women Empowerment and Awareness Programmes To integrate online assessment with internal assessment